



# STUDENT ASSIGNMENT COVER SHEET

Form: FM12E  
Revision: 05

\* **Student** – Complete Sections A & C & attach to the front of your assignment \* **Lecturer** – Complete Section B  
**CTA Administration** complete Section C

## SECTION A

<b>COURSE</b>		<b>STUDENT GROUP NO</b>	
<b>STUDENT LAST NAME</b>		<b>FIRST NAME</b>	
<b>STUDENT NO</b>		<b>PHONE NO:</b>	
<b>LECTURER</b>			
<b>UNIT/MODULE</b>			
<b>ASSIGNMENT NAME</b>			
<b>DUE DATE:</b>		<b>RE-SUBMISSION OF ASSIGNMENT</b>	<b>Yes / No</b>

### STUDENT DECLARATION OF ORIGINALITY:

In accordance with CTA student guidelines: I hereby declare that this submission is my own work and that, to the best of my knowledge and belief, it contains no materials previously published or written by another person or myself, nor material which to a substantial extent has been accepted for the award of any other unit, module, degree or diploma of a university or any other institute, except where due acknowledgement is made in the text. I give my consent for my work to be examined electronically by relevant plagiarism software programs.

### PLAGIARISM AND COLLUSION

Plagiarism is “the act of appropriating the literary composition of another author, or excerpts, ideas, or passages therefrom, and passing the material off as one’s own creation.” This includes present work that has been copied entirely or partly from other sources without acknowledgement.

**CONSEQUENCES OF PLAGIARISM AND COLLUSION** A student found guilty of plagiarism will be subject to:

- Re-submit and re-attend entire module at the student’s cost and resit assessment tasks. No result higher than “Competent” will be given
- A second incident will result in student expulsion from Care Training Australia Pty Ltd
- Appeals against decisions can be referred to the CTA Academic Advisory Committee for consideration

<b>I have made and retained a copy of this original assignment</b>	<b>DATE</b>	
<b>STUDENT NAME</b>	<b>SIGNATURE</b>	

## SECTION B

<b>LECTURER’S COMMENTS</b>			
(if insufficient space here, use the back of the sheet)			
			<b>LECTURER</b>
<b>ASSESSMENT RESULT</b>			<b>DATE MARKED</b>

## SECTION C – Student Receipt of Submission (to be returned and retained by the Student)

<b>STUDENT NAME</b>	
<b>UNIT/MODULE</b>	
<b>ASSIGNMENT NAME</b>	
<b>LECTURER</b>	
<b>DATE</b>	
<b>RECEIVED BY (CTA)</b>	