



# REGISTRATION FORM

## DIPLOMA OF MANAGEMENT BSB51107 FULL FEE STUDENT AGREEMENT

Successful entry into the course will be determined by:

- ✓ correct completion of this registration form and
- ✓ payment of fees when submitting this registration form and
- ✓ satisfying all course pre-requisites.

Please complete all pages of this form and return with full payment to Care Training Australia Pty Ltd, in person or via mail/fax. Please note registration closes 2 weeks prior to course commencement. Contact CTA via phone 03 9571 8611 or email [info@ctaonline.com.au](mailto:info@ctaonline.com.au) for commencement dates, class dates and times. People with disabilities may be able to apply.

OFFICE USE ONLY				REG Diploma of Mangement BSB51107 Revision2
Paid: \$	<input type="checkbox"/> In Full	<input type="checkbox"/> Deposit Only	Date received:	
Course commencement date:	Group:		VETTRAK No:	
Payment method:	<input type="checkbox"/> Cash	<input type="checkbox"/> EFTPOS	<input type="checkbox"/> Credit card	<input type="checkbox"/> Cheque: No.

### YOUR APPLICATION DETAILS:

Preferred Intake Date (if applicable): \_\_\_\_\_

Given Names: \_\_\_\_\_ Family Name: \_\_\_\_\_  
(Full name as appears on birth certificate or passport)

Residential Address: \_\_\_\_\_ Postcode: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_ Mobile: \_\_\_\_\_

### COURSE COST:

**Full fee on registration \$2,000**

**Deposit \$..... Balance \$.....**  
 Minimum deposit of \$400 is to be paid on registration.  
 Balance is to be paid prior to course commencement.

**Inclusive of:** Online access, resources and tutorial support.

**Textbooks recommended for students:**

It is recommended that you purchase the latest edition of these books prior to commencement of the course:

- Management Theory and Practice, Kris Cole, Pearson Prentice Hall, ISBN 9781741032413
- Manage Projects Effectively, Will Baker, Pearson Prentice Hall, ISBN 9780733973017

**It is important that you read the Refund Policy located in the CTA Student Handbook prior to payment.** Fees are due and payable prior to course commencement to secure your place in the course. No GST is applicable. You may be eligible for a concession or exemption - strict conditions apply. For further details please contact the CTA office.

### PAYMENT METHOD:

Select your payment method below. Please note that cash and EFTPOS payments must be made in person only.

**Cash**       **EFTPOS**       **Cheque**       **Credit card:**     *Visa*     *MasterCard*

Name on credit card: \_\_\_\_\_ Signature: \_\_\_\_\_ Amount: \$ \_\_\_\_\_

Card number: \_\_\_\_\_ Expiry date: \_\_\_\_\_